

sitem-insel is the Swiss Institute for Translational and Entrepreneurial Medicine. Our mission is to establish, operate and develop a National Center of Excellence for Translational Medicine that professionalizes translational research for the benefit of patients, society and science.

sitem-insel is located at the Insel-Campus Bern and benefits from its proximity to the Swiss university hospital (Inselhospital) as well as to the medical faculty of the University of Bern.

In sitem-insel, a wide variety of units from the hospital, industry, research and education are networked under one roof and pursue innovation for the benefit of the patient.

An onsite state-of-the-art 20,000 m<sup>2</sup> facility is the sitem-insel catalyst for a multidisciplinary collaborative approach to unlocking “bench to bedside” innovation.

For the Clinical Anatomy Training and Research (CATR) Unit of the Swiss Institute for Translational and Entrepreneurial Medicine (sitem-insel), we are looking for the following position as of 01.03.2023:

## Head of Operations CATR (100%)

Your workplace will be in the interdisciplinary building of sitem-insel on the Insel Campus Bern within the CATR unit. The CATR unit is a state-of-the-art facility dedicated to surgical education and product development. We are looking for a Head of Operations to lead the technical development and operations of the CATR and be responsible for the day-to-day delivery of surgical courses and workshops and support the strategic development of the CATR unit with her/his network in the medical field and medical device industry.

### Scope of Tasks

- Management, coordination and planning of operations of the CATR unit to allow professional delivery of courses and workshops in the highest quality. This includes set-up of operating rooms, preparation and organization of relevant equipment & training material including human specimen, animal organs or artificial models, cleaning duties & supervision of staff.
- Actively support the development of the CATR unit in line with the strategy of sitem-insel (e.g., introduction of new technologies, acquisitions of new clients)
- Maintenance and development of the Quality System
- Close collaboration with the Project Manager for the organization of courses and workshops
- Ensuring compliance with CATR guidelines (ethical guidelines, hygiene concept)

## What you bring with you

- Experience working in an OR environment or education as OR technician (TOA) / OR nurse or equivalent
- Experience and network in the Medtech industry or similar and/or working in similar training infrastructure (e.g., bioskills lab, cadlab) is a plus
- Interest for new technologies and innovation
- Customer orientation and interest in working with national and international customers from the public and private sector
- Good English and German language skills

## What we offer

- Dynamic work environment with a high level of practical relevance
- Attractive working conditions
- Access to the network of the Insel Campus Bern, where the best specialists are trained and the surgical technologies of tomorrow are shaped

## Your next steps

We look forward to receiving your application including resume and letter of motivation at [HR@sitem-insel.ch](mailto:HR@sitem-insel.ch).

If you have any questions, please contact Julie Risse: 031 666 44 20.

